



## **LIBRARY COMMISSION MINUTES**

---

Regular Meeting of Tuesday, November 6, 2007  
Los Altos Main Library  
13 South San Antonio Road, Los Altos, 94022

---

### **ROLL CALL**

Chairperson, Nancy Tucker called the meeting to order at 5:30pm

Present: Chairperson Tucker; Vice Chairperson Smith; Commissioners Thurber, Struthers, Poulos, Gerich and Lai

Absent:

Also Present: Cheryl Houts, Community Librarian; Melinda Cervantes, County Librarian; Sarah Flowers, Deputy County Librarian; Peggy Ford, City Staff Liaison

### **MINUTES**

COMMISSIONER GERICH MOVED that the minutes of October 2, 2007 be approved with changes. THE MOTION WAS SECONDED BY COMMISSIONER SMITH AND PASSED UNANIMOUSLY BY VOICE VOTE.

### **PUBLIC COMMENT**

### **REPORTS**

Cheryl Houts, Community Librarian

Reported on upcoming programs and events as well as facility issues that have occurred recently.

Melinda Cervantes, County Librarian

The 4<sup>th</sup> Annual Library Friends and Commissioners Forum will be held on Saturday, January 19<sup>th</sup> from 9:00am-Noon at Library Administration Offices.

Friends of the Library

Judy Suelzle reported on running into problems with facility space for book sales. Rooms are at a premium due to structural damage at one of the facilities that is used regularly for book sales. Also, the book cart is averaging sales of about \$100.00 per month.

Commissioner Smith, LALE

Commissioner Smith updated the commission on the latest additions to LALE.

JPA Meeting

The next JPA meeting will take place on Thursday, January 24<sup>th</sup> at 1:30 at County Library Headquarters

**BUSINESS**

1) Community Picnic Evaluation

Commissioner Smith has put together an evaluation of the picnic and will pass it on for distribution to Commissioners.

2) Council Report/Discussion

Commissioners reviewed the annual report and gave suggestions to Commissioner Tucker for changes

3) Expansion

Commissioner Tucker has joined the Civic Center task force.

4) Needs Assessment

Kathy Page will meet with the Youth Commission to discuss needs for the teen area at the library.

**DISCUSSION AND ITEMS OF INTEREST**

Joint Meeting with Council on December 11<sup>th</sup> at 5:00pm in Room A, Hillview Community Center

**FUTURE AGENDA ITEMS**

**Set December 4th Agenda**

**ADJOURNMENT - Meeting was adjourned at 6:25pm**

Respectfully Submitted by  
Peggy Ford, Recreation Supervisor  
Liaison to the Library Commission